

Privacy Policy

Vivid Engineers is committed to protecting your privacy and handling your personal information responsibly. This Privacy Policy outlines how we collect, use, disclose, and store your personal information while managing your project or query.

Collection and Use of Personal Information

We collect personal information from you to effectively manage and conduct your project or query. Except for your name and address, this information is subject to legal professional privilege. In some instances, we may be required to disclose this information to other parties in accordance with your instructions and the legal process.

Disclosure of Personal Information

Your personal information may be disclosed to the following parties as necessary:

- Employees of Vivid Engineers.
- Statutory bodies, including Courts and Tribunals in all jurisdictions, Land Use Victoria, State Revenue Office, and ASIC.
- External service providers, including storage facilities, archive services, financial institutions, process servers, title searchers, and other professionals who assist in the operation of our engineering practice.

Security of Personal Information

We take all reasonable steps to ensure that your personal information remains secure and protected from loss, unauthorised access, disclosure, modification, or misuse. Our staff members are bound by a confidentiality agreement that remains in effect during and after their employment. Additionally, our IT systems and physical premises are safeguarded by stringent security controls.

Retention and Disposal of Files

Upon the completion of your project or query, files are securely stored in external facilities maintained by professional storage services. These records are retained for seven (7) years, after which they are confidentially destroyed.

Policy Updates

This Privacy Policy may be updated periodically to reflect changes in legal requirements or operational practices. The most current version will always be available upon request.

Contact Us

If you have any queries regarding this Privacy Policy or the handling of your personal information, please contact Vivid Engineers.